**CLOSED MINUTES OF THE DERBYSHIRE LPC MEETING**

**held on**

**Tuesday 20th July 2021**

**Microsoft Teams**

|  |  |  |  |
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| **MEMBER** | **CATEGORY** | **18.5.21** | **20.07.21** |
| Andrea Smith, Chair | AIMp |  |  |
| David Evans, Vice Chair | AIMp |  |  |
| Darryl Dethick  Treasurer | AIMp |  |  |
| Peter Cattee | AIMp | \* |  |
| Ben Eaton | AIMp | A |  |
| Garry Myers | Independent | R | R |
| Nitin Lakhani | Independent |  |  |
| Matthew Hind | Independent |  | A |
| Lindsey Fairbrother | Independent |  | A |
| Kevin Kiang | CCA |  |  |
| Jackie Eeles | CCA |  |  |
| Inderpreet Chohan | CCA |  |  |
| David Holmes | CCA |  |  |
| Neelam Sohal | CCA |  |  |
| Tom Watson | CCA |  | A |
| Jackie Buxton Chief Officer | Officer |  |  |
| Katherine Newman (Support Officer) | Officer |  |  |

 Present / A Apologies for absence / Absent X / R Resigned/ S sick/ N/A Not applicable \* Member unable to attend all or part of meeting due to attendance at a meeting elsewhere on behalf of the LPC on the same day

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| **1.** |  | **Welcome/Apologies/Introductions/Announcements** |
|  |  | Apologies received from Lindsey, Matt and Tom. Andrea will be leaving the meeting at 9.30 when David E will assume the chair. Peter has to leave the meeting at 9.30 to attend a PSNC meeting and Ben has to leave at 10.30 |
| **2.** |  | **Minutes of the last meeting** |
|  |  | Accepted as an accurate record. |
| **3.** |  | **Review of action points (By exception)** |
|  |  | Outstanding actions  • Jackie to develop a job description for GP CPCS Project Manager role and share with the Committee. Still awaiting approval of CCG contribution.  • Jackie E to develop a template to capture ‘good news’ stories from Contractors to support our Social Media  • Jackie to check if historical BP service is still running and whether the monitors require calibration |
| **4.** |  | **Matters arising from the minutes** |
|  |  | None raised |
| **5.** |  | **Meetings attended by Officers and Members** |
|  | 5.1  5.2  5.3 | Jackie updated the committee on meetings attended, most information was included in the papers or covered elsewhere on the agenda.  Pharmacy covid meetings are now focussing on phase 3 planning and keen to ensure overall Derbyshire planning.  The LPN Chairs have secured funding to develop sustainable networks across all pharmacy sectors. This will be achieved by holding three virtual meetings providing an opportunity for people to get to know their colleagues from other settings. Information should be coming out shortly. |
| **6.** |  | **National and Regional Updates.**  **PSNC**  **CDAO, LPN, NHSE&I** |
|  | 6.1  6.2  6.3  6.4 | Peter was happy to provide us with an update from PSNC but was keen to stress that he is not our formal PSNC rep.  There should soon be an announcement about the settlement. There will be a PQS uplift on Contractor requirement. £200m has been allocated to 2 services which should be announced in the Autumn.  RSG is now getting to a position when they are ready to tackle some of the more complex issues they face. This has been helped by the introduction of the Berkley partnership.  Sam was unable to join the meeting. |
| **7.** |  | **LPC vacancy for an Independent Contractor – meet potential contractors and complete the selection process** |
|  |  | The CVs for the 2 candidates have already been circulated and each candidate had been invited to come along to the meeting to introduce themselves.  Following this the Committee discussed both candidates’ applications and took a vote. The successful candidate was Baldev Bange. |
| **8.** |  | **Delaying LPC elections** |
|  |  | The normal term of the LPC Committee is four years, however, to fit in with PSNC and RSG changes it has been recommended this be extended for a further year. This was agreed by the Committee and the decision will formally be ratified at the AGM in September. |
| **9.** |  | **Updating PSNC and LPC websites** |
|  |  | PSNC are in the process of updating their website and those they host on behalf of LPC’s. Katherine explained the different option and that the main benefit of going for option 4 is that all legacy data, which she can does not have permission to amend, would be cleared and provide a clean slate to move forward. Darryl confirmed that the money was in the budget and option four was agreed on. |
| **10.** |  | **GP referral to CPCS , Derbyshire update** |
|  |  | Jackie reported that now the CCG and ICS are taking more ownership this project is gathering momentum. Jackie was particularly pleased that following a PCN Clinical Directors meeting Chesterfield PCN have expressed interest and are taking it to their Council of 11 for consideration. |
| **11.** |  | **Paracetamol (and other items) supply to care homes** |
|  |  | CCG’s have an interest in this as prescribing costs in care homes reduce if patients buy their own paracetamol and other ‘homely remedies’. This obviously results in a reduction in dispensing costs. This is mainly centred in Erewash at the moment and David is awaiting the minutes from the last meeting. |
| **12.** |  | **Derby City retender for pharmacy services plus flu plus assisted COVID LFD tests** |
|  | 12.1  12.2 | The portal for submitting a tender is based at Branch level so Contractors are encouraged to allow enough time to complete, services (OEC and Supervised Consumption) should begin in April 2022.  There is funding available for supervised lateral flow testing. This must be supervised and not assisted and attracts a fee of approx. £10. Jackie is hopeful this service could be commissioned within the next couple of months. |
| **13.** |  | **Phase 3 Flu and COVID boosters – PAPERS M, N & O**  **Claiming COVID costs – PAPER P** |
|  | 13.1  13.2 | Expression of interest in Phase 3 is now open and contractors should submit as soon as possible as applications are being reviewed as they arrive with mapping and assurance visits beginning straight away. There are three levels: at least 100 pw, at least 350 pw and at least 1000 pw. Expressions of interest have to be completed even if already delivering vaccines. Current provision has been extended to October. Still more information coming out from JVCI but anticipated to begin early September and there is a hope that flu can be given at the same time. Contractors should progress their own flu plans as normal and should consider local networking to enable sharing of vaccines, it has been logged with the DHSC/NHSE that there is the potential for Contractors to be stuck with stock. If anyone identifies issues with GP’s influencing patients let Jackie know and she can feed into the Derbyshire System.  Covid costs. It is important that Contractors claim for everything they can and the LPC should raise awareness, Peter urged Contractors to consider carefully what they are claiming for and ensure they can provide justification. David E reminded contractors that they had already been paid for BH opening and received a contribution to the costs of screens. |
| **14.** |  | **JUCD: Integrating Pharmacy and Medicines Optimisation – initial submission and updates from subgroups – PAPERS Q & R**  **• Safety and quality**  **• Effective Interventions**  **• Workforce**  **• Medicines Value** |
|  |  | Information shared. For further discussion at next meeting. |
| **15** |  | **Discharge Medicines Service session – all four trusts are at different stages. This session is to see where each is up to, share successes and challenges and agree next steps.** |
|  | 15.1  15.2  15.3  15.4  15.5 | Paul Thornley, Lisa Ruddle and Ellie Varley joined the meeting to provide an update on progress.  Paul (Derby and Burton) reported that they are still using the manual method of populating but are beginning to use PharmOutcomes and a DMS template. They are seeing a steady increase in numbers, 93 in April, 116 in May and 155 in June. Predominantly processing blister packs but confirmed that compliance aids are a last resort. There are a few issues that need resolving; they are unable to list discontinued medication, and Burton Hospital prescribing system is separate, although there are plans to move to one system across both sites.  Ellie (DHFT) informed the committee that they had been using PharmOutcomes since April on their Older Adults ward, it was a slow start as not many discharges, but figures have been increasing since using it on the Hartington Unit. There is still work to do around Tech engagement and they are now rolling out to all Wards.  Lisa (CRH) said that they are now averaging 800 referrals each month, technical issues with a specific pharmacy mean 100 referrals are not being completed and once that is resolved she is hoping for 1000 every month. A technician has undertaken and audit which identified a need for better referral to NMS, particularly in relation to DOAC. It has also been identified that patients started on stop smoking therapy whilst an inpatient could be referred to Community Pharmacy for ongoing support and provision of products. All were interested in this and Jackie to share what information she has on the pilot scheme being carried out.  Jackie thanked them all for their attendance and was keen they come to a future meeting to maintain momentum. |
| **16.** |  | **Updates**   * **Midlands region community pharmacy strategy** * **MOL – PAPER S** * **Hypertension Case Finding Pilot** * **Sexual Health Bid – PAPER T** * **Wellbeing bid for primary care – PAPER U**   **(Pre-pregnancy folic acid for diabetic patients)** |
|  |  | Discussion deferred to next meeting |
| **17.** |  | **Planning for September AGM** |
|  |  | This will be held at 7pm on 21st September 2021. Official AGM business and vote for delay in LPC Elections. It was agreed that an overview of current services would be beneficial. |
| **18.** |  | **Treasurer’s report** |
|  |  | * Income and costs balance. * Next three months income should be higher than expenditure as no PSNC Levy to pay. * A levy holiday will be discussed at the September Audit meeting. * 2020/21 accounts have now been signed off. |
| **19.** |  | **Reports:**  **• Chair**  **•Governance sub-committee**  **•Communications subgroup**  **•Chief Officer**  **•Support Officer – PAPER X** |
|  |  | Shared for information |
| **20.** |  | **Application Tracker** |
|  |  | Jackie to share this document |
| **21.** |  | **Summary of actions and next steps** |
|  |  | Katherine summarised all agreed actions. |
|  |  | **Date of Next Meeting**  LPC Committee Tuesday 21st September 2pm at Morley Hayes, followed by AGM at 7pm.  LPC Exec continue to meet fortnightly |

Signed…………………………………………………… Dated……………